



Howard Area Community Center

7648 N. Paulina Street, Chicago, IL 60626
Phone: 773/262-6622 Fax: 773/262-6645
www.howardarea.org

Gifts In Kind Donation Form

***FINANCIAL SUPPORT:** All financial support (monetary) donations (check, cash) should be sent to Howard Area Community Center, Attn: Margaret Wenzel, 7648 North Paulina Street, Chicago, IL 60626.

IN-KIND DONATIONS:

PURPOSE

ITEM

Donor's Name: _____

Donor's Address: _____

Phone Number: _____ **Email Address:** _____

TO THE DONOR: Internal Revenue Services (IRS) guidelines prohibit Howard Area Community Center from determining a dollar value of donations of tangible goods. You may estimate the dollar value of your donation for tax purposes but please be aware that these estimates are subject to verification in the event of an IRS inquiry. Your donation will be acknowledged and a written receipt thereof will be mailed to you.

HACC Employee's/ Solicitor Name: _____ **Program:** _____

Date: _____

Please make a copy before submitting this form to Margaret Wenzel, by mail at 7648 North Paulina Street, Chicago, IL 60626, by fax at 773-262-6622, or by email/scan at mwenzel@howardarea.org.